



Internal Checklist

Date:

Regular inspections help maintain your property and spot damage early. These should be conducted annually unless otherwise noted. A table of common problems is given below, though it is not exhaustive and owners should remain alert to other potential issues.

In good condition

Seek further advice

Requires maintenance

Checks from the close

Plasterwork for cracks and loose damaged areas

Floors for cracks or hollow sounds at ground floor

Stairs for damaged treads or loose railings

Doorways for draughts and soft or rotting timber

Loft space for condensation, mould, rot or leaks

Checks from your property (check twice a year)

Throughout for signs of leaks or dampness

Fireplaces for adequate ventilation

Windows for draughts and soft or rotting timber

Ground floor homes for low-level damp

Notes or any other observations



External Checklist

Date:

Regular inspections help maintain your property and spot damage early. These should be conducted annually unless otherwise noted. A table of common problems is given below, though it is not exhaustive and owners should remain alert to other potential issues.

In good condition

Seek further advice

Requires maintenance

External walls

Walls for cracks and missing or loose mortar

Render for cracks, bulges or flaking areas

All areas for vegetation like moss and algae

Stone cills for erosion

Roof level

Roofs for slipped, loose or missing slates/tiles

Leadwork and flashings for cracks or defects

Chimneys for cracks or damage

Rainwater goods (check twice a year)

Gutters for leaks, sagging or blockages

Downpipes for rust, leaks or staining to stone

Notes or any other observations

Blank area for notes or observations.